



Fix Legal and Compliance Services: Company Profile

An African GRC Services Firm

1. ABOUT US

Fix Legal and Compliance Services (Pty) Ltd is an African Legal and GRC Firm, founded in 2018, with a vision to be a trusted strategic partner to our clients.

Our mission is providing tailored Legal and GRC solutions that exceed expectations and deliver sustainable results for our clients.

Our core values of **Respect, Agility, Integrity, Simplicity, and Excellence** represent what matters to us and are visible in all that we do.

Our leadership team has over 28 years of experience in Legal Advisory and GRC, thus, we are able to provide services of unmatched quality to our clients.

2. OUR SERVICES:

2.1 LEGAL

We deliver exceptional and cost-effective legal solutions to our clients across the private and public sector, including:

- a) Company Structures, Founding Documents, Registrations, Licensing and Authorisations.
- b) Registration of Patents, Trademarks and Defensive Names.
- c) Legal Advisory.
- d) Contract Drafting, Vetting and Consulting Services.
- e) Contract Management.
- f) Legal Training.
- g) Legal Opinions and Research.
- h) Dispute Resolutions including Labour Disputes.
- i) Policy and Procedure Drafting.
- j) Amending and Reviewing Company Documents.
- k) Estate Planning, Drafting of Wills, Trusts and Administration of Deceased Estates.

2.2 GOVERNANCE

Our corporate governance services include:

- a) Company Structures, Registrations, Licensing and Authorisations.
- b) Corporate Governance Strategies.
- c) Board and Committee Establishment, Training, and Assessments.
- d) Drafting Board and Committee Charters, Policies, Frameworks and Work Plans, and
- e) Company Secretarial Services.

2.3 RISK MANAGEMENT

Our Risk Management services include:

- a) Risk Identification and Assessments.
- b) Risk Appetite and Tolerance Framework.
- c) Enterprise-wide Risk Management Framework, Policies and Procedures.
- d) Risk Exposure Analysis and Advisory.
- e) Risk Monitoring, including Key Risk Indicators, Risk and Control Self-Assessment.
- f) Risk Register Management, Wording, Rating and Prioritisation.
- g) Risk Treatment Strategies.
- h) Risk Management Maturity Assessment.
- i) Risk Reporting.
- j) Risk Management Systems Advisory.
- k) Risk Management Training.

2.4 COMPLIANCE

Our Compliance services include:

- a) Outsourced Risk and Compliance Control Function for insurers.
- b) Licensed FAIS and FICA Compliance Officer.
- c) Frameworks, Policy and Procedure Drafting.
- d) Advise on laws and regulatory requirements applicable to your business.
- e) Structuring Compliance Functions.
- f) Designing Compliance Strategies and Compliance Programmes.
- g) Spearheading Compliance Projects.
- h) Drawing up and reviewing Compliance System Specifications.
- i) Monitoring of compliance controls.
- j) Compliance Reporting to the Board or EXCO, and the relevant Regulatory Authority.
- k) Training.

WHY WE SHOULD BE YOUR PREFERRED SERVICE PROVIDER

- Our team of experts hold qualifications in Law, Compliance Management, Corporate Governance, Money Laundering Control, Risk Management and Data Privacy Compliance.
- Our team has engaged with various management, Committees, Boards, and Regulatory Authorities.
- Our team continually remains up to date with regulatory changes, development in various industries, and technological advancements.

WHATEVER YOUR GRC NEED, CONSIDER IT FIXED!